

Subdivision Certificate

APPLICATION FORM

Privacy and personal information protection Notice: The personal information provided is collected for the purpose of processing this application. The Development Application lodged by you or information contained therein may be provided to members of the public in accordance with the provisions of the Government Information (Public Access) Act 2009. Supply of personal information is legally required and failure to supply could cause delay in your application.

- NOTE:** 1. All details must be legibly printed or type written in ink
2. Failure to complete the form & supply the required information will result in delays.

OFFICE USE ONLY	
App No:	<input type="text"/>
Date Rec:	<input type="text"/>
Fee:	<input type="text"/>
Receipt:	<input type="text"/>
Officer:	<input type="text"/>

Applicant Details

Title Name Surname

Company

Postal Address Postcode

Phone Mobile Work

Email Fax

Do you consent to Council emailing you all documentation relating to the subject application(s) including notice of determination, plans and all other related correspondence? By ticking yes, you consent to no hard copy paper based documentation being provided to you. Yes No

By signing below, I advise that the application form is completed and the information (eg. Number and type of plans, etc) required by Council is attached.

Signature _____ Date

Site Details

Address Postcode

Full Legal description (Lot and DP)

Description of Development

Eg. Strata Subdivision of unit development, Rural Residential Subdivision etc.

No. of Allotments

Related Consent or Certificates

(Include details for either of the following)

Development Application	No.	<input type="text"/>	Date of Issue	<input type="text"/>
OR				
Complying Development	No.	<input type="text"/>	Date of Issue	<input type="text"/>
OR				
Construction Certificate	No.	<input type="text"/>	Date of Issue	<input type="text"/>

Supporting Information

You will need to submit a plan of subdivision and other information with your application. To ensure that you have provided all necessary information, you will be required to select, complete and submit one of the following checklists as part of your application:

- Community Title or Strata Title Subdivision Checklists
- Torrens Title Checklist

Please also refer to Council's preparation and lodgement guide for Subdivision Certificates for further information.

Checklists and Supporting Information Attached: Yes No

Consent of ALL Owner(s) of the Subject Property

As the owner(s) of the property(s) to which this application relates, I/we consent to this application being made and also given authority for Council officers to enter the site to carry out inspections in relation to this application.

Name	<input type="text"/>	Signature	_____
Company and position (if applic.)	<input type="text"/>		
Name	<input type="text"/>	Signature	_____
Company and position (if applic.)	<input type="text"/>		
Name	<input type="text"/>	Signature	_____
Company and position (if applic.)	<input type="text"/>		

ASIC register search provided for company ownership providing proof of company officers (visit <http://asic.gov.au>)

Notes:

- If there is more than one landowner, every owner must sign.
- For company ownership, the following company officers must sign and must be accompanied by ASIC register search providing proof of company officers (visit <http://asic.gov.au>):
 - a) two (2) directors of the company; or
 - b) a director and a company secretary of the company; or
 - c) for a proprietary company that has a sole director who is also the sole company secretary – that director.
- Owners Corporation (Strata plan) – refer to requirements detailed on Pages 12 & 13 of DA guide.
- Refer to requirements detailed on Pages 12 & 13 of the DA guide for other forms of ownership or where the site is in the process of changing hands or has changed hands in the past six months.
- If the proposed works affect a joint wall or fence, consent of both property owners is required.

Council Details

Address: Coolamon Shire Council
55 Cowabbie Street Coolamon, NSW 2701
P O BOX 101 COOLAMON NSW 2650

Website: www.coolamon.nsw.gov.au
Email: council@coolamon.nsw.gov.au
Telephone: 02 6930 1800
Fax: 02 6927 3168