

**Meeting commenced at 3.00pm.**

**BUSINESS:**

- 1) [Apologies](#)
- 2) [Declarations of Interest.](#)
- 3) [a. Confirmation of Minutes of the Meeting held 15<sup>th</sup> February, 2024.](#)  
[b. Matters arising out of Minutes. \(Not elsewhere reported\)](#)
- 4) Correspondence  
[a. Agenda A \(Information Only\)](#)  
[b. Agenda B](#)
- 5) General Manager's Report  
[5.1 General Manager's Report](#)  
[5.2 Executive Manager, Corporate & Community Services' Report](#)  
[5.3 Executive Manager, Engineering & Technical Services' Report](#)  
[5.4 Executive Manager, Development & Environmental Services' Report](#)
- 6) [Minutes of the Audit, Risk & Improvement Committee Meeting held 10th November 2023](#)
- 7) [Reports: Delegates/Mayor/Councillors](#)

**PRESENT:** Clr David McCann, Clr Bronwyn Hatty, Clr Wayne Lewis, Clr Colin McKinnon, Clr Kathy Maslin and Clr Garth Perkin.

**STAFF:** Tony Donoghue, General Manager  
Courtney Armstrong, Executive Manager, Corporate & Community Services.  
Tony Kelly, Executive Manager, Engineering & Technical Services.  
Colby Farmer, Executive Manager, Development & Environmental Services.

**APOLOGIES:** Clr Alan White, Clr Bruce Hutcheon and Clr Jeremy Crocker.

**1) APOLOGIES**

**RESOLVED** on the motion of Clr McKinnon and seconded by Clr Maslin that the apologies of Clr Alan White, Clr Bruce Hutcheon and Clr Jeremy Crocker be received and noted. 20/03/2024

**2) DECLARATIONS OF INTEREST**

Nil

**3a) CONFIRMATION OF MINUTES OF THE MEETING HELD 15TH FEBRUARY 2024**

**RESOLVED** on the motion of Clr Hatty and seconded by Clr Perkin that the Minutes of the Meeting held 15<sup>th</sup> February 2024 as circulated be confirmed and adopted. . 21/03/2024

**3b) MATTERS ARISING OUT OF THE MINUTES**

Nil

**4) CORRESPONDENCE  
AGENDA A (FOR INFORMATION ONLY)**

**1a) ACTIVITY REPORTS**

- 1) Operating Statistics of the Coolamon Shire Library for February 2024. Attachment No. 1.1
- 2) Community Development Officer's Report for February 2024. Attachment No. 1.2
- 3) Tourism & Business Development Officer's Report for February 2024. Attachment No. 1.3
- 4) Road Safety Officer's Report for February 2024. Attachment No. 1.4
- 5) Allawah Community Care Report for February 2024. Attachment No. 1.5

General Manager's Note

*The above reports are operating reports only for use by Senior Staff. They are submitted to Council as part of Agenda A for information only.*

**2a) INFORMATION PAPERS**

The following papers have been distributed with Council's supplementary material as being matters of information/interest to Councillors. If Councillors desire any further information on the matters distributed, then that can be raised with the General Manager.

- 1) Draft Minutes of the Advance Marrar Committee Meeting held 19<sup>th</sup> February 2024. Attachment No. 2.1
- 2) Minutes of the Advance Ganmain Committee Meeting held 7<sup>th</sup> February 2024. Attachment No. 2.2
- 3) Draft Minutes of the REROC Board Meeting held 23<sup>rd</sup> February 2024. Attachment No. 2.3
- 4) Minutes of the Coolamon & District History Group Meeting held 24<sup>th</sup> February 2024. Attachment No. 2.4

*Note: The Minutes of the Section 355 Committees are for notation only and this does not necessarily mean any action recommended has been endorsed by Council. The Section 355 Committee will need to follow the appropriate due process to action any recommendations.*

**RESOLVED on the motion of Clr Perkin and seconded by Clr Maslin that the Correspondence listed in Agenda A be noted. .** 22/03/2024

**AGENDA B**

**1b) CORRESPONDENCE FROM STEPH COOKE MP, "CONCERNS REGARDING IMMIGRANT CHILDREN ACCESSING PUBLIC EDUCATION".**

→ Attachment Agenda B 1b

Recommendation

That the correspondence be noted.

**RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that the Correspondence listed in Agenda B be noted. .** 23/03/2024

## 5) GENERAL MANAGER'S REPORT

### 5.1 GENERAL MANAGER REPORTS

#### GM1) COOLAMON SHIRE COMMUNITY TOUR (P.11-01, SC315)

→ The annual Councillor Tour to visit and meet with all our Communities was held on Thursday, 29th February 2024. A copy of the agenda has been attached.

Attachment No. GM1

Council Staff will now work through all of the issues raised and present for future consideration the items that are to be included in future budgets.

Some items are considered operational and will be attended to by Council Staff.

A response in regard to the above will be provided to all of the community representatives.

#### Recommendation

For Council information.

**RESOLVED on the motion of Clr Hatty and seconded by Clr Perkin that the report be noted.** 24/03/2024

#### GM2) AUSTRALIA DAY CELEBRATIONS (A.13-18, SC1505)

At the February Meeting it was resolved that a report would be provided indicating the upcoming celebrations within the various Communities in the Coolamon Shire to determine if changes would be made to the list to incorporate these significant events.

It was noted that some of the Communities were approaching their 150 years since being proclaimed.

- The first Post Office was proclaimed for Ardlethan in 1908
- Beckom was established in 1908
- Coolamon was established in 1881
- Ganmain 1894
- Marrar established 1902
- Matong 1904

Whilst this is not meant to be an extensive history it is merely to determine whether or not changes would need to be made on the forward projection of Australia Day events and other such celebrations or activities.

The first 150-year celebration will be for the Coolamon Township in 2031. At the present time this was allocated in forward projections as Beckom, and therefore may require a shuffle to line all these dates up. [Attachment No. GM2](#)

Recommendation

For Council's Information.

**RESOLVED on the motion of Clr Perkin and seconded by Clr Hatty that the report be noted. .** [25/03/2024](#)

**GM3) RESPONSE FROM TRANSPORT FOR NSW REGARDING THE SPEED ZONE VARIATIONS (R.09-03, SC337)**

- Please find attached the response from Transport for NSW regarding the three speed zones that were referred to the Traffic Committee. It would appear that the first two assessments being the Rannock Road and Canola Way are considered satisfactory, however the third review on Millwood Road would be considered if thought appropriate, and investigate the feasibility of extending the 50km zone length. [Attachment No. GM3](#)

Recommendation

That Council note the report and follow-up the Millwood Road speed zone review.

**RESOLVED on the motion of Clr Maslin and seconded by Clr Perkin that:**

- 1) the report be noted, and that
- 2) Council follow-up the Millwood Road speed zone review. [26/03/2024](#)

**GM4) SPECIAL COMMISSION INQUIRY INTO HEALTHCARE FUNDING (H.03-01, SC223)**

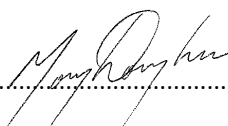
The State Government has set up a Special Commission of Inquiry into Healthcare Funding and Coolamon Shire Council has been contacted and invited to provide a submission.

This inquiry is separate to the Upper House inquiry underway into Regional Health Services that Council also appeared at, and is independent of the political system.

- The Mayor and General Manager have been invited to provide evidence on Wednesday 20<sup>th</sup> March 2024 and a copy of the submission presented to the commission is now attached for Councils information. [Attachment No. GM4](#)

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MAYOR

.....  


GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

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*Note: the Strategic documents have not been included in the attachments but will be tabled on the day, should they be required. These strategic documents have already been endorsed by Council previously and are available on the Council Website.*

Recommendation

For Council's Information.

**RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that the report be noted.** 27/03/2024

**GM5) PUBLIC ACCOUNTS COMMITTEE – ENQUIRY INTO RURAL FIRE SERVICE (RFS) (F.03-11, SC459)**

The State Government has announced an enquiry into the NSW RFS and referred it to the Public Accounts Committee.

→ The Terms of Reference for the enquiry have been released and are attached.  
Attachment No. GM5

Council have been seeking some accountability into the financial operations of the RFS for some time and will take this opportunity to provide a submission.

Our concerns have never been about the volunteer firefighters and the work they do, but focuses on the financial sustainability of an essential service to Rural Communities.

Recommendation

That Council provide a submission to the enquiry.

**RESOLVED on the motion of Clr Maslin and seconded by Clr McKinnon that Council provide a submission to the enquiry.** 28/03/2024

**GM6) ADVANCE COOLAMON (C.09-01, SC113)**

On Tuesday evening, 12<sup>th</sup> March 2024, a meeting was convened with the intention of forming an Advance Coolamon Committee.

Both the Mayor and General Manager attended and provided information on the expectations and governance of such a Committee, should they wish to decide to be a Committee of Council.

→ The meeting resolved to form a Committee and approach Council for inclusion as a Section 355 Committee of Council. The written application is attached.

..... MAYOR

..... GENERAL MANAGER.

Attachment No. GM6

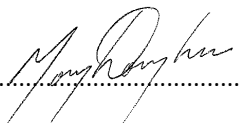
Council already operates Section 355 Committees in each of the other Communities and there is no reason why Coolamon should not have a similar such Committee. In endorsing the formation of such a Committee, it is suggested a meeting be held where the constitution and guidelines can be provided and discussions around goals and governance can be explained.

Recommendation

That Council approve the Advance Coolamon Committee under Section 355 of the Local Government Act.

**RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that Council approve the Advance Coolamon Committee under Section 355 of the Local Government Act.** 29/03/2024

..... MAYOR

.....GENERAL MANAGER.

## 5.2 EXECUTIVE MANAGER, CORPORATE & COMMUNITY SERVICES' REPORTS

### CS1) FINANCE REPORT

#### COOLAMON SHIRE COUNCIL INCOME STATEMENT

for the period 1st July 2023 to 30th June 2024

	FEBRUARY 2024	JANUARY 2024	DECEMBER 2023	2023/2024 ORIGINAL BUDGET	2022/2023 ACTUAL
<b>Income from continuing operations</b>					
Rates & annual charges	4,319,035.43	4,319,791.68	4,319,876.06	4,272,318.00	4,148,709.85
User charges & fees	4,287,266.91	3,857,538.74	3,510,441.94	6,855,626.77	5,846,808.28
Other revenues	405,603.96	357,586.56	342,792.45	417,818.84	458,659.60
Grants & contributions provided for operating purposes	5,428,075.41	4,722,598.52	4,705,747.07	8,950,627.74	11,873,448.50
Grants & contributions provided for capital purposes	3,995,672.15	3,995,672.15	3,986,938.39	3,379,682.21	2,323,859.66
Interest and investment revenue	282,347.40	226,260.98	211,496.24	773,622.30	761,695.85
Other income	275,234.43	244,640.85	215,292.27	394,859.64	383,364.53
Net gain from the disposal of assets	359,553.30	249,469.96	150,090.92	396,712.09	124,095.50
Internals	0.00	0.00	0.00		0.00
<b>Total income from continuing operations</b>	<b>19,352,788.99</b>	<b>17,973,559.44</b>	<b>17,442,675.34</b>	<b>25,441,267.59</b>	<b>25,920,641.77</b>
<b>Expenses from continuing operations</b>					
Employee benefits and on-costs	5,584,050.64	4,852,159.69	4,032,381.43	7,034,510.00	7,691,499.55
Materials & services	5,503,426.79	4,853,689.80	4,263,853.08	9,162,114.54	6,657,687.18
Borrowing costs	8,976.16	0.00	0.00	10,000.00	65,197.21
Depreciation, amortisation & impairment	2,066,293.00	2,066,293.00	2,066,293.00	4,807,353.10	4,528,903.07
Other expenses	360,243.61	294,461.12	231,263.75	462,597.25	475,405.71
Net loss from the disposal of assets					
<b>Total expenses from continuing operations</b>	<b>13,522,990.20</b>	<b>12,066,603.61</b>	<b>10,593,791.26</b>	<b>21,476,574.89</b>	<b>19,418,692.72</b>
	<b>5,829,798.79</b>	<b>5,906,955.83</b>	<b>6,848,884.08</b>	<b>3,964,692.69</b>	<b>6,501,949.05</b>
<b>Operating result from continuing operations</b>					
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>1,834,126.64</b>	<b>1,911,283.68</b>	<b>2,861,945.69</b>	<b>585,010.48</b>	<b>4,178,089.39</b>



MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

COOLAMON SHIRE COUNCIL  
INCOME STATEMENT BY FUND

February 2024

	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	TOTAL
<b>Income from continuing operations</b>			
Rates & annual charges	3,574,149.11	744,886.32	4,319,035.43
User charges & fees	4,287,266.91	0.00	4,287,266.91
Other revenues	394,722.32	10,881.64	405,603.96
Grants & contributions provided for operating purposes	5,428,075.41	0.00	5,428,075.41
Grants & contributions provided for capital purposes	3,414,653.70	581,018.45	3,995,672.15
Interest and investment revenue	279,726.89	2,620.51	282,347.40
Other income	275,234.43		275,234.43
Net gain from the disposal of assets	359,553.30	0.00	359,553.30
Internals	41,026.00	(41,026.00)	0.00
<b>Total income from continuing operations</b>	<b>18,054,408.07</b>	<b>1,298,380.92</b>	<b>19,352,788.99</b>
<b>Expenses from continuing operations</b>			
Employee benefits and on-costs	5,463,915.68	120,134.96	5,584,050.64
Materials & services	5,209,513.50	293,913.29	5,503,426.79
Borrowing costs	8,976.16		8,976.16
Depreciation & amortisation	1,933,420.50	132,872.50	2,066,293.00
Other expenses	360,243.61	0.00	360,243.61
<b>Total expenses from continuing operations</b>	<b>12,976,069.45</b>	<b>546,920.75</b>	<b>13,522,990.20</b>
<b>Operating result from continuing operations</b>	<b>5,078,338.62</b>	<b>751,460.17</b>	<b>5,829,798.79</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>			
	<b>1,663,684.92</b>	<b>170,441.72</b>	<b>1,834,126.64</b>

This is Page No. 9 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21<sup>st</sup> March 2024.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

COOLAMON SHIRE COUNCIL  
BALANCE SHEET

for the period 1st July 2023 to 30th June 2024

	FEBRUARY 2024	JANUARY 2024	DECEMBER 2023	2023/2024 ORIGINAL BUDGET	2022/2023 ACTUAL
<b>ASSETS</b>					
<b>Current assets</b>					
Cash and cash equivalents	3,336,517.33	5,770,945.09	8,428,966.81	6,718,333.14	6,379,838.23
Investments	25,751,512.33	23,751,512.33	21,751,512.33	18,501,512.33	20,501,512.33
Receivables	892,495.49	1,731,686.17	2,323,209.12	2,617,990.07	2,615,951.33
Inventories	5,213,644.70	5,200,482.39	5,224,631.61	4,234,861.38	5,205,458.88
Other					
<b>Total current assets</b>	<b>35,194,169.85</b>	<b>36,454,625.98</b>	<b>37,728,319.87</b>	<b>32,072,696.92</b>	<b>34,702,760.77</b>
<b>Non-current assets</b>					
Investments					
Receivables	280,092.35	280,092.35	280,092.35	239,087.35	280,092.35
Inventories	429,149.05	429,149.05	429,149.05	429,149.05	429,149.05
Infrastructure, property, plant & equipment	279,341,563.85	278,398,519.00	277,759,413.67	281,750,825.79	272,521,728.89
Accumulated Dep'n - Infrastructure, PP&E	(61,752,695.88)	(61,752,695.88)	(61,752,695.88)	(64,493,755.98)	(59,686,402.88)
Accumulated Imp't - Infrastructure, PP&E	0.00	0.00	0.00	0.00	0.00
<b>Total non-current assets</b>	<b>218,298,109.37</b>	<b>217,355,064.52</b>	<b>216,715,959.19</b>	<b>217,925,306.21</b>	<b>213,544,567.41</b>
<b>Total assets</b>	<b>253,492,279.22</b>	<b>253,809,690.50</b>	<b>254,444,279.06</b>	<b>249,998,003.13</b>	<b>248,247,328.18</b>
<b>LIABILITIES</b>					
<b>Current liabilities</b>					
Payables	8,392,313.55	8,701,939.98	8,365,958.81	9,493,317.40	7,989,317.40
Contract Liabilities	2,939,942.34	2,873,271.30	2,890,565.38	117,783.32	3,924,801.06
Borrowings	0.00	0.00	0.00	0.00	0.00
Employee benefit provisions	2,151,802.75	2,149,101.60	2,160,449.00	2,232,354.50	2,153,354.50
Provisions	31,445.95	31,445.95	31,445.95	0.00	31,445.95
Other	(0.05)	(0.05)	(0.05)	1,433.38	1,433.38
<b>Total current liabilities</b>	<b>13,515,504.54</b>	<b>13,755,758.78</b>	<b>13,448,419.09</b>	<b>11,844,888.60</b>	<b>14,100,352.29</b>
<b>Non-current liabilities</b>					
Payables	4,347.14	4,347.14	4,347.14	4,347.14	4,347.14
Borrowings	0.00	0.00	0.00	0.00	0.00
Employee benefit provisions	113,447.98	113,447.98	113,447.98	113,447.98	113,447.98
Provisions	535,030.89	535,030.89	535,030.89	545,030.89	535,030.89
<b>Total non-current liabilities</b>	<b>652,826.01</b>	<b>652,826.01</b>	<b>652,826.01</b>	<b>662,826.01</b>	<b>652,826.01</b>
<b>TOTAL LIABILITIES</b>	<b>14,168,330.55</b>	<b>14,408,584.79</b>	<b>14,101,245.10</b>	<b>12,507,714.61</b>	<b>14,753,178.30</b>
<b>Net assets</b>	<b>239,323,948.67</b>	<b>239,401,105.71</b>	<b>240,343,033.96</b>	<b>237,490,288.52</b>	<b>233,494,149.88</b>
<b>EQUITY</b>					
Retained earnings	119,043,824.18	119,120,981.22	120,062,909.47	117,210,164.03	113,214,025.39
Reserves	120,280,124.49	120,280,124.49	120,280,124.49	120,280,124.49	120,280,124.49
Internal Assets/Liabilities	0.00	0.00	0.00		0.00
Trust					
Transfer	239,323,948.67	239,401,105.71	240,343,033.96	237,490,288.52	233,494,149.88
<b>Total equity</b>	<b>239,323,948.67</b>	<b>239,401,105.71</b>	<b>240,343,033.96</b>	<b>237,490,288.52</b>	<b>233,494,149.88</b>

This is Page No. 10 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21<sup>st</sup> March 2024.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

COOLAMON SHIRE COUNCIL BALANCE SHEET BY FUND

February 2023			
	CONSOLIDATED GENERAL FUND	SEWERAGE FUND	COOLAMON SHIRE TOTAL
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalents	1,099,327.98	2,237,189.35	3,336,517.33
Investments	25,751,512.33		25,751,512.33
Receivables	664,371.50	228,123.99	892,495.49
Inventories	5,213,644.70		5,213,644.70
Other			0.00
<b>Total current assets</b>	<b>32,728,856.51</b>	<b>2,465,313.34</b>	<b>35,194,169.85</b>
<b>Non-current assets</b>			
Investments			0.00
Receivables	280,092.35		280,092.35
Inventories	429,149.05		429,149.05
Infrastructure, property, plant & equipment	255,175,122.02	24,166,441.83	279,341,563.85
Accumulated Depreciation	(52,906,071.63)	(8,846,624.25)	(61,752,695.88)
Accumulated Impairment	0.00		0.00
<b>Total non-current assets</b>	<b>202,978,291.79</b>	<b>15,319,817.58</b>	<b>218,298,109.37</b>
<b>Total assets</b>	<b>235,707,148.30</b>	<b>17,785,130.92</b>	<b>253,492,279.22</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	8,392,313.55	0.00	8,392,313.55
Contract Liabilities	2,939,942.34		2,939,942.34
Interfunding			0.00
Interest bearing liabilities	0.00		0.00
Employee benefit provisions	2,151,802.75		2,151,802.75
Provisions	31,445.95		31,445.95
Other	(0.05)	0.00	(0.05)
<b>Total current liabilities</b>	<b>13,515,504.54</b>	<b>0.00</b>	<b>13,515,504.54</b>
<b>Non-current liabilities</b>			
Payables	4,347.14		4,347.14
Interest bearing liabilities	0.00		0.00
Employee benefit provisions	113,447.98		113,447.98
Provisions	535,030.89		535,030.89
<b>Total non-current liabilities TOTAL</b>	<b>652,826.01</b>	<b>0.00</b>	<b>652,826.01</b>
<b>LIABILITIES</b>	<b>14,168,330.55</b>	<b>0.00</b>	<b>14,168,330.55</b>
<b>Net assets</b>	<b>221,538,817.75</b>	<b>17,785,130.92</b>	<b>239,323,948.67</b>
<b>EQUITY</b>			
Retained earnings	108,896,059.57	10,147,764.61	119,043,824.18
Reserves	112,642,758.18	7,637,366.31	120,280,124.49
Internal Assets & Liabilities	0.00		0.00
Trust Transfer			0.00
<b>Total equity</b>	<b>221,538,817.75</b>	<b>17,785,130.92</b>	<b>239,323,948.67</b>

This is Page No. 11 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21<sup>st</sup> March 2024.

..... MAYOR

..... GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

COOLAMON SHIRE COUNCIL  
INTERNAL & EXTERNAL RESTRICTIONS

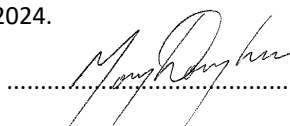
for the period 1st July 2023 to 30th June 2024

	2023/2024 BUDGET (ADJ FOR DECEMBER 2023 OPENING BALS)				2022/2023 ACTUAL
	FEBRUARY 2024	JANUARY 2024	DECEMBER 2023 OPENING BALS)		
<i>EXTERNALLY RESTRICTED</i>					
Contract Liabilities	2,427,306.25	2,729,672.05	2,768,440.25	-8,077.62	3,798,939.85
Allawah Lodge Accommodation Payments	4,381,196.46	4,314,153.55	4,291,273.93	4,702,694.29	3,502,694.29
Allawah Village Loan-Licence	4,129,838.00	4,079,838.00	3,912,121.84	4,345,621.84	4,041,621.84
Home Care Packages	5,357.23	5,998.53	7,684.70	49,513.09	49,513.09
Developer Contributions	238,073.46	238,073.46	229,339.70	130,351.76	139,656.28
VPA Contributions					
Grant Revenues	4,698,969.36	4,710,169.36	4,829,704.98	2,653,181.85	2,653,181.85
Sewerage Fund	2,237,189.35	2,223,023.32	2,239,060.71	2,078,612.30	2,016,545.83
Waste Management	844,648.93	840,532.94	916,188.61	752,207.58	719,971.97
Stormwater Management Reserve	14,308.92	14,308.92	16,807.65	25,775.00	0.00
Other - Community Transport	353,150.92	353,150.92	359,536.57	315,144.82	315,144.82
	19,330,038.88	19,508,921.05	19,570,158.94	15,045,024.92	17,237,269.82
<i>INTERNALLY RESTRICTED</i>					
Plant Replacement Reserve	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00
Employees Leave Entitlements Reserve	1,700,000.00	1,700,000.00	1,700,000.00	1,735,000.00	1,700,000.00
Deferred Works Reserve	159,851.21	164,744.28	177,976.03	300,825.63	358,615.63
Ardlethan Preschool	81,592.02	81,592.02	81,592.02	102,531.02	81,592.02
Asset Management	4,500,000.00	4,500,000.00	4,500,000.00	564,091.41	0.00
Financial Assistance Grant	0.00	0.00	0.00	4,762,788.00	4,762,788.00
Swimming Pools Reserve	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00
Gravel Pits Rehabilitation Reserve	215,000.00	215,000.00	215,000.00	255,000.00	215,000.00
CECC Asset Mgt Reserve	320,539.32	314,553.63	354,524.59	217,713.09	234,788.87
Allawah Lodge Asset Mgt Reserve	289,068.87	341,945.75	380,862.76	946,515.52	946,927.52
Allawah Village Asset Mgt Reserve	307,505.94	328,975.22	332,207.46	429,681.61	457,619.43
	8,648,557.36	8,721,810.90	8,817,162.86	9,389,146.28	8,832,331.47
	1,109,433.42	1,291,725.47	1,793,157.34	811,749.27	811,749.27
Unrestricted					
<b>TOTAL CONSOLIDATED CASH</b>	<b>29,088,029.66</b>	<b>29,522,457.42</b>	<b>30,180,479.14</b>	<b>25,245,920.47</b>	<b>26,881,350.56</b>

This is Page No. 12 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21<sup>st</sup> March 2024.



MAYOR



GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD  
IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

DATE INVESTED	INSTITUTION	RATING	INVESTMENT TYPE	AMOUNT INVESTED	TERMS (days)	RATE	MATURITY DATE
2/03/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,001,512	366	4.20%	2/03/2024
2/11/2023	NAB	A1/A+	Term Deposit	\$ 500,000	154	5.10%	4/04/2024
26/07/2023	NAB	A1/A+	Term Deposit	\$ 1,000,000	273	5.40%	24/04/2024
24/07/2023	Bank of Queensland	A2/BBB+	Term Deposit	\$ 1,000,000	275	5.35%	24/04/2024
13/11/2023	NAB	A1/A+	Term Deposit	\$ 2,000,000	182	5.20%	13/05/2024
19/05/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	364	5.10%	17/05/2024
24/01/2024	NAB	A1/A+	Term Deposit	\$ 2,000,000	119	5.00%	22/05/2024
29/05/2023	AMP	A2/BBB+	Term Deposit	\$ 500,000	365	5.20%	28/05/2024
7/07/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	336	5.75%	7/06/2024
13/06/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.45%	12/06/2024
24/07/2023	AMP	A2/BBB+	Term Deposit	\$ 500,000	364	5.75%	24/07/2024
3/08/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.45%	2/08/2024
9/11/2023	Bank of Queensland	A2/BBB+	Term Deposit	\$ 1,000,000	273	5.30%	8/08/2024
9/09/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.00%	9/09/2024
15/09/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.20%	15/09/2024
14/09/2023	NAB	A1/A+	Term Deposit	\$ 1,000,000	365	5.15%	13/09/2024
23/09/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.00%	23/09/2024
1/10/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 1,000,000	365	5.00%	1/10/2024
4/10/2023	NAB	A1/A+	Term Deposit	\$ 1,000,000	365	5.20%	3/10/2024
12/10/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.10%	11/10/2024
19/10/2023	Beyond Bank	A2/BBB	Term Deposit	\$ 750,000	365	5.00%	19/10/2024
25/10/2023	AMP	A2/BBB+	Term Deposit	\$ 500,000	365	5.15%	24/10/2024
7/11/2023	AMP	A2/BBB+	Term Deposit	\$ 1,000,000	365	5.35%	6/11/2024
1/02/2024	NAB	A1/A+	Term Deposit	\$ 1,000,000	365	4.95%	31/01/2025
15/02/2024	ING	A1/A+	Term Deposit	\$ 1,000,000	365	5.11%	14/02/2025
21/02/2024	ING	A1/A+	Term Deposit	\$ 1,000,000	365	5.18%	20/02/2025
<b>TOTAL INVESTED</b>				<b>\$ 25,751,512</b>			

I hereby certify that the above investments have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

(Samantha Jennings, Finance Manager)


**RESTRICTED CASH, CASH EQUIVALENTS & INVESTMENTS (as at 30 June 2023)**

<b>External Restrictions - included in liabilities</b>	
Specific purpose unexpended grants	3,798,939.85
Allawah Lodge Bonds & Payments	3,502,694.29
Allawah Village Loan Licences	4,041,621.84
Home Care Packages	49,513.09
<b>External Restrictions - other</b>	<b>11,392,769.07</b>
Developer contributions - general	139,656.28
Specific purpose grants (recognised as revenue)	2,653,181.85
Sewerage Services	2,016,545.83
Domestic Waste Management	719,971.97
Stormwater Management	-
Other - Community Transport	312,753.25
<b>Internal Restrictions</b>	<b>5,842,109.18</b>
Plant & vehicle replacement	-
Employees Leave Entitlements	1,700,000.00
Deferred Works	358,615.60
Ardlethan Preschool (non-grant)	81,592.02
Asset management/replacement	-
Financial Assistance Grant Advance	4,762,788.00
Swimming Pools	75,000.00
Rehabilitation of Gravel Pits	215,000.00
Coolamon Early Childhood Centre	234,788.87
Allawah Lodge	946,927.52
Allawah Village	457,619.43
<b>TOTAL RESTRICTIONS</b>	<b>8,832,331.44</b>
<b>UNRESTRICTED</b>	<b>813,460.41</b>
<b>TOTAL CASH, CASH EQUIVALENTS &amp; INVESTMENTS</b>	<b>26,880,670.10</b>

This is Page No. 13 of the Minutes of the Ordinary Meeting of the Council of the Shire of Coolamon held in the Council Chambers, Coolamon on the 21<sup>st</sup> March 2024.



MAYOR



GENERAL MANAGER.

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE SHIRE OF COOLAMON HELD IN THE COUNCIL CHAMBERS, COOLAMON ON THE 21<sup>ST</sup> MARCH 2024.

RATE COLLECTIONS

	ARREARS BFWD	LEVIES INC. INTEREST	TOTAL	COLLECTIONS TO DATE	% TO TOTAL	ADJUSTMENTS INC. PENS CONCESSIONS	ADJ TOTAL	% TO TOTAL	COLLECTABLE BALANCE
29/02/2004	280,098.47	2,040,037.25	2,320,135.72	1,493,640.99	64.38%	113,902.77	2,206,232.95	67.70%	712,591.96
28/02/2005	181,374.69	2,088,885.73	2,270,260.42	1,536,902.79	67.70%	107,409.99	2,162,850.43	71.06%	625,947.64
28/02/2006	163,566.58	2,166,276.06	2,329,842.64	1,586,671.64	68.10%	107,637.18	2,222,205.46	71.40%	635,533.82
28/02/2007	185,519.90	2,257,430.13	2,442,950.03	1,512,303.95	61.90%	108,419.86	2,334,530.17	64.78%	822,226.22
29/02/2008	236,912.33	2,419,461.32	2,656,373.65	1,723,959.54	64.90%	123,567.29	2,532,806.36	68.07%	808,846.82
28/02/2009	277,343.62	2,501,752.43	2,779,096.05	1,756,333.12	63.20%	123,299.59	2,655,796.46	66.13%	899,463.34
28/02/2010	239,371.45	2,606,704.36	2,846,075.81	1,777,941.20	62.47%	122,503.03	2,723,572.78	65.28%	945,631.58
28/02/2011	309,194.09	2,728,171.69	3,037,365.78	1,940,609.18	63.89%	171,160.29	2,866,205.49	67.71%	925,596.31
29/02/2012	239,162.46	2,874,772.76	3,113,935.22	2,090,873.54	67.15%	129,282.64	2,984,652.58	70.05%	893,779.04
28/02/2013	207,935.41	3,041,094.60	3,249,030.01	2,105,199.24	64.79%	128,040.61	3,120,989.40	67.45%	1,015,790.16
28/02/2014	230,807.22	3,147,352.13	3,378,159.35	2,172,025.22	64.30%	124,429.46	3,253,729.89	66.75%	1,081,704.67
28/02/2015	263,562.88	3,301,649.47	3,565,212.35	2,346,961.40	65.83%	122,461.75	3,442,750.60	68.17%	1,095,789.20
29/02/2016	335,520.44	3,417,249.55	3,752,769.99	2,556,871.64	68.13%	123,904.11	3,628,865.88	70.46%	1,071,994.24
28/02/2017	300,944.76	3,505,519.27	3,806,464.03	2,573,908.16	67.62%	123,305.36	3,683,158.67	69.88%	1,109,250.51
28/02/2018	303,728.87	3,574,224.52	3,877,953.39	2,617,048.00	67.49%	118,069.79	3,759,883.60	69.60%	1,142,835.60
28/02/2019	319,410.16	3,687,013.32	4,006,423.48	2,669,939.74	66.64%	118,055.62	3,888,367.86	68.66%	1,218,428.12
29/02/2020	368,193.86	3,791,764.40	4,159,958.26	2,771,029.51	66.61%	117,204.81	4,042,753.45	68.54%	1,271,723.94
28/02/2021	342,642.82	4,030,652.28	4,373,295.10	2,913,251.24	66.61%	124,576.31	4,248,718.79	68.57%	1,335,467.55
28/02/2022	190,868.79	4,098,584.08	4,289,452.87	3,071,356.71	71.60%	122,493.71	4,166,959.16	73.71%	1,095,602.45
28/02/2023	126,583.34	4,231,795.90	4,358,379.24	3,109,151.37	71.34%	124,296.40	4,234,082.84	73.43%	1,124,931.47

2023/2024

31/07/2023	142,153.16	4,382,873.66	4,525,026.82	308,451.91	6.82%	120,099.99	4,404,926.83	7.00%	4,096,474.92
31/08/2023	142,153.16	4,383,909.09	4,526,062.25	1,515,924.65	33.49%	121,534.36	4,404,527.89	34.42%	2,888,603.24
30/09/2023	142,153.16	4,385,615.64	4,527,768.80	1,758,091.76	38.83%	122,018.73	4,405,750.07	39.90%	2,647,658.31
31/10/2023	142,153.16	4,390,966.56	4,533,119.72	1,851,869.09	40.85%	122,524.98	4,410,594.74	41.99%	2,558,725.65
30/11/2023	142,153.16	4,392,639.21	4,534,792.37	2,361,108.41	52.07%	122,863.63	4,411,928.74	53.52%	2,050,820.33
31/12/2023	142,153.16	4,396,812.09	4,538,965.25	2,605,123.55	57.39%	123,538.63	4,415,426.62	59.00%	1,810,303.07
31/01/2024	142,153.16	4,398,517.40	4,540,670.56	2,684,988.49	59.13%	123,623.01	4,417,047.55	60.79%	1,732,059.06
28/02/2024	142,153.16	4,399,931.98	4,542,085.14	3,248,742.35	71.53%	124,379.26	4,417,705.88	73.54%	1,168,963.53

Recommendation

That the report titled CS1 Finance Report be received.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr Maslin that the report titled Finance Report to 29th February 2024 noted.** 30/03/2024

**CS2) ORGANISATIONAL VALUES (S.11-06)**

Senior staff have engaged an Avyon Consulting to work on an Organisational Values Project.

Organisational Values are not only about Organisational Behaviours, but also Individual Behaviours in the workplace and will set the standard of expected behaviours. They are a great resource for:

- Recruitment
- Performance Management
- Celebrating wins
- Work Health & Safety
- Empowering peers to have healthy difficult conversations

Workshops will be held with various people leaders from across the entire Council and with Senior staff.

Once developed, the Organisational Values will be incorporated into Council's Delivery Plan for adoption by Council.

Recommendation

For Council information.

**RESOLVED on the motion of Clr Hatty and seconded by Clr Perkin that the report be noted.** 31/03/2024

**CS3) POLICY REVIEW (P.12.01, SC617)**

➔ As part of Council's ongoing policy review, the following policy is presented by staff:

- Amended Sick Leave Policy. Attachment No. CS3

This Policy has a quite generous provision that is above the award that allows an individual or there subsequent family to receive payment of their sick leave should they die whilst employed by Coolamon Shire Council.

Whilst the intention of this policy is meant to support and help the family of staff who have passed away whilst working for us it provides a significant risk exposure.

When transferring from Council to Council employment, the leave provisions that come with any worker is 13 weeks and is equivalent to 4 years of working for an Organisation without taking any holidays.

It is thought appropriate that in order to maintain the intention of Council supporting families that Council continue with paying out sick leave but it be capped at 13 weeks to ensure that Council's finances can be managed appropriately.

Recommendation

That the amended Coolamon Shire Sick Leave Policy be adopted.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr Maslin that the amended Coolamon Shire Sick Leave Policy be adopted.** 32/03/2024

..... MAYOR

..... GENERAL MANAGER.



### 5.3 EXECUTIVE MANAGER, ENGINEERING & TECHNICAL SERVICES REPORTS

#### ES1) SHIRE ROAD RESHEETING, STABILISATION AND MAINTENANCE

The following roads have received maintenance and resheeting attention over the past month:

- 1) MAINTENANCE
  - McPhails Lane (London Hill Road to Walleroobie Road)
  - Schliebs Lane (Wallooobie Road to Rutlands Lane)
  - Old Wagga Road (Springwood Road to East West Road)
  - Coffin Rock Road (Marrar North Road to Ramp Road)
  - McRaes Lane (Coffin Rock Road to end)

#### MAINTENANCE

There have been no maintenance resheets due to construction works.

#### ES2) FLR ROUND 4 – MARRAR NORTH ROAD (R.07-11, SC1256)

Reconstruction works along these sections of Marrar North Road have been progressing well with the three northern sections stabilised and sealed. The remaining southern section (10.64 – 12.40km) is currently receiving formation corrections through the curves near Murrulebale Road intersection and is scheduled for stabilisation and seal the week of the Council Meeting.

#### ES3) ROADS TO RECOVERY PROGRAMME 2023/2024 (F.02-02, SC178)

- 1) MATONG NORTH ROAD WIDENING (21.63 – 24.45KM) 2.82 KM AND RECONSTRUCTION (19.50-20.31) 0.81KM

Council have completed widening and reconstruction works involving formative corrections, stabilisation and seal widening works to extended seal width from 5.6 to 6.2 with improved shoulder width.

- 2) BRUSHWOOD NORTH ROAD – CAUSEWAY CONSTRUCTION (0.20 - 0.24KM)

Contractors have commenced construction of a concrete causeway, they are in the final stages with road expected to be open to traffic by Council meeting day. These works will prevent regular washouts and repairs.

Recommendation

That Council note the reports ES1-ES3.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr Lewis that the reports ES1 to ES3 be noted.** 33/03/2024

**ES4) BIOSECURITY WEEDS REPORT (N.02-01, SC284)**

**Biosecurity Weeds Officer Report**

**Activities**

- Inspections continue across the Shire, mostly focussed around the Silverleaf Nightshade areas.
- Completed roadside inspections of high risk pathways.
- Staff attended Riverina regional weeds Committee meeting.
- Tiger pear treated, Ardlethan, Halbisch's lane and Kockibitoo Road.
- Prickly pear treated across the Shire, Ardlethan, Ganmain and Carlisle park areas.
- Coolatai grass inspected and treated.
- Silverleaf Nightshade inspected and treated.
- Blue Helitrope inspected and treated.
- Bathurst Burrs treated.
- Drone day organised but later cancelled by rail authority, will re-schedule.
- Still no funding from the State.

**WAP Targets Addressed:**

- 1.1** High risk species and pathways identified and managed.
- 1.22** Discussion of High Risk Weeds list at Regional level.
- 2.1** Timely detection of new incursions.
- 2.11** Regional inspection program implemented. High risk site inspection.
- 3.22** Impacts reduced, (control applied) to priority pathways.
- 4.5.1** Increase in operator competency (training).

Recommendation

For Council information.

**RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that:**

- 1. The report ES4 be noted, and**
- 2. That Council advocate that the Current Weed Action Plan be honoured until it's expiry.** 34/03/2024

**BUDGET CONSIDERATIONS 2024/2025**

**ES5) RLRRP AND RERRF (R.07-11, SC1256)**

- Under these two programs Council have a full allocation of \$6,127,808, (RLRRP - \$2,552,095 & RERRF \$3,575,713). With \$1,912,345 already spent in unsealed maintenance, culvet clearing and sealed heavy patch program a total of \$4,213,463 remains for expenditure by October 2027. A mixture of works have been identified including reconstructions, shoulder grading, unsealed maintenance, culvet clearing, asphalt overlays at heavy vehicle intersections and reseals. Attached is a detailed list identifying works. Attachment No. ES5

Recommendation

That the RLRRP and RERRF be adopted.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr Perkin that the RLRRP and RERRF be adopted.** 35/03/2024

**ES6) 2024/2025 ROADS TO RECOVERY PROGRAMME (F.02-02, SC178)**

- Council will be entering into another 5 year Federally Funded Roads to Recovery Programme with the Government advising that an extra \$3.9 billion in funding to be provided up to 2027/2028. Annual allocations will increase gradually from \$500 million to \$1 billion per year from 2027/2028.

- Council allocations for the first year are yet to be announced, Council are adopting the 2023/2024 allocation (\$716,560) and can adjust programmed works once the announcement is made.

To expend the funds available, the attached sheet identifies priority projects on Council's Rural Road Network. (Priority works are those with green highlights in the first two columns). Works identified include reconstructions, widening's, reseals and concrete causeway. Additional works have been listed for future consideration.

Attachment No. ES6

Recommendation

That the highlighted items be adopted under the 2024/2025 Roads to Recovery Programme.

**RESOLVED on the motion of Clr Perkin and seconded by Clr McKinnon that the highlighted items be adopted under the 2024/2025 Roads to Recovery Programme.**

36/03/2024

**ES7) 2024/2025 SEALED LOCAL RURAL ROAD CONSIDERATIONS**

- The attached spreadsheet provides a priority list of works to be performed under Council's Rural Local Capital Works Programme. With the addition of reseals and reconstruction works identified under the Roads to recovery programmes, a total of 11.23km is targeted. With 251km's of Local Sealed Network this results in the roads receiving a seal treatment within Council's asset management 25 year useful life interval target. [Attachment No. ES7](#)

Recommendation

That the highlighted items be adopted for works under the 2024/2025 Council Rural Load Roads Capital Works Reseal Program.

**RESOLVED on the motion of Clr Maslin and seconded by Clr Perkin that the highlighted items be adopted for works under the 2024/2025 Council Rural Load Roads Capital Works Reseal Program.** [37/03/2024](#)

**ES8) 2024/2025 UNSEALED LOCAL ROAD CONSIDERATIONS**

- The attached spreadsheet identifies priority Capital Works on Council's unsealed network. Works identified have been prioritised according to condition, activity and road hierarchy. [Attachment No. ES8](#)

Recommendation

That the highlighted items be adopted for works under the 2024/2025 Unsealed Local Road Capital Works Programme.

**RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that the highlighted items be adopted for works under the 2024/2025 Unsealed Local Road Capital Works Programme.** [38/03/2024](#)

**ES9) 2024/2025 URBAN RESEAL PROGRAMME (F.02-02, SC178)**

- Distribution of town allocation has been split as pro-rata basis according to square metres of each towns Sealed Networks. Condition assessments of all Urban Sealed Roads have occurred and prioritised accordingly. (priority works are those with blue highlight in first two columns). [Attachment No. ES9](#)

Recommendation

That the highlighted items be adopted for works under the 2024/2025 Urban Reseal Programme.

**RESOLVED on the motion of Clr Perkin and seconded by Clr McKinnon that the highlighted items be adopted for works under the 2024/2025 Urban Reseal Programme.** 39/03/2024

#### **ES10) 2024/2025 TOWN WORKS PROGRAMME (F.02-02, SC178)**

→ Following consideration of requests from the public over the previous years, priorities of the various Advance Committees and of Council Staff, the attached spreadsheet identifies the priority Town Works for the coming years. Previously with the delivery of the Stronger Communities Programme and Local Roads and Community Infrastructure Programme (LRCIP), the majority of items raised by the Advance Committees have been addressed under these programmes, and hence not listed in the attached spreadsheet. Attachment No. ES10

The majority of items have been drawn from the previously held Council Workshop which detailed priority infrastructure items.

#### Recommendation

That the items identified in the 2024/2025 Town Priorities be adopted for works under the 2024/2025 Operational Plan.

**RESOLVED on the motion of Clr Maslin and seconded by Clr Hatty that the items identified in the 2024/2025 Town Priorities be adopted for works under the 2024/2025 Operational Plan.** 40/03/2024

#### **ES11) PLANT REPORT 2024/2025 CONSIDERATIONS**

→ The attached report details the replacement items proposed for the forthcoming year. Attachment No. ES11

The following major items are up for consideration:

- 1) Overhaul of one construction pig float trailer (Plant No.611). The low loader float trailer is allocated to construction gangs one and two for the purpose of relocating steel drum rollers. The trailer is on a re-assess annual cycle and is due for a full refurbishment.
- 2) Replacement of one construction self-propelled smooth drum roller (Plant No.371). This roller is on an eight year replacement cycle and is due this year with over 6000hrs of work accrued.
- 3) Replacement of one depot yard fork lift (plant.98). This fork lift is on a re-assess annual cycle and with over 4000hrs accrued and 24 years of operation is due for replacement.

- 4) Replacement of one facilities maintenance utility (Plant No.303). This vehicle is on a three/four year replacement cycle and is due this year with over 80,000km of work accrued.
- 5) Replacement of one facilities maintenance utility (Plant No.304). This vehicle is on a three/four year replacement cycle and is due this year with over 80,000km of work accrued.
- 6) Replacement of one Works Overseer utility (Plant No.305). This vehicle is on a three/four year replacement cycle and is due this year with over 120,000KM of work accrued.
- 7) Installation of a new high flow water transfer pump/shed for tanker filling at the Coolamon showground dam site on a permanent basis.
- 8) The community mowers will continue to be budgeted for replacement each year if required. An assessment has been performed to determine which machine is due for replacement taking into consideration unit hours and availability of community volunteers.

Recommendation

That the Plant Report as presented is received, and the items listed be presented for consideration in the draft estimates.

**RESOLVED on the motion of Clr Lewis and seconded by Clr Perkin that the Plant Report as presented is received, and the items listed be presented for consideration in the draft estimates.** 41/03/2024

## 5.4 EXECUTIVE MANAGER, DEVELOPMENT & ENVIRONMENTAL SERVICES REPORTS

### HS1) DEVELOPMENT ACTIVITY REPORT FOR THE PERIOD ENDING 29TH FEBRUARY 2024 (B.05-03, SC58)

#### Summary

This report advises of the Development Application activity for the month of February 2024.

Application Number	Type	Address	Determination	Value
DA 2023/79	Carport	44 Waterview Street, Ganmain	Approved 06/02/2024	\$12,000.00
DA 2023/75	Business & Office Premises	59 Loughnan Street, Coolamon	Approved 15/02/2024	\$40,000.00
DA 2023/76	Community Facility	Mithul Street, Ardlethan	Approved 15/02/2024	\$118,100.00
DA 2024/1	Relocation of Shed	84 Wallace Street South, Coolamon	Approved 16/02/2024	\$13,810.00
DA 2023/77	Recreation Facility	68 Waterview Street, Ganmain	Approved 28/02/2024	\$1,000,000.00
DA 2023/84	Verandah	151 Cowabbie Street, Coolamon	Approved 28/02/2024	\$40,000.00
CDC 2024/1	In-ground Swimming Pool & Child Resistant Barrier	79 Methul Street North, Coolamon	Approved 22/02/2024	\$46,750.00
CDC 2024/2	In-ground Swimming Pool & Child Resistant Barrier	212 Chamberlains Lane, Coolamon	Approved 29/02/2024	\$56,280.00
<b>TOTAL:</b>	<b>8</b>			<b>\$1,326,940.00</b>

#### Financial Implications

There are nil financial implications to Council as a result of this report.

#### Consultation

Applications have been notified and exhibited in accordance with Council's Development Control Plan as required.

#### Recommendation

That Council receive and note this report on development activity for the period up to 29th February, 2024.

**RESOLVED on the motion of Clr Hatty and seconded by Clr Maslin that the report on development activity for the period up to 29<sup>th</sup> February 2024 be noted.** 42/03/2024

**HS2) REQUEST TO VARY CONDITION OF DEVELOPMENT CONSENT REQUIRING PROVISION OF GAS SERVICES (DA2023/38)**

**Summary**

This report presents to Council a request from an applicant in relation to removing the requirement for the provision of gas services required under development application 2023/38 for the subdivision of 1 existing allotment into 2 new allotments.

**Background**

The development site is legally registered as Lot 4, Section 36, DP 758277, 6-8 Methul Street. The site is located in the RU 5 Village zone.

The application was for the subdivision of the site into 2 residential allotments that will incorporate the following sizes:

- Proposed Lot 10 = 1011m<sup>2</sup>
- Proposed Lot 11 = 1011m<sup>2</sup>

Both lots will provide for a 20.11 metre frontage.

The existing dwelling and outbuilding will be retained on one of the respective allotments.

Both lots will have frontage to Methul Street South – and accesses will be provided to Council standard to service both lots.

It is noted that an extension to the existing gas main would be required to be undertaken to service both of the proposed allotments – the extension would be approximately 30 metres in length and require a road under bore.

Development Application 2023/38 was approved by Council staff under delegated authority on the 1<sup>st</sup> of June 2023.

Conditions 5 and 13 of the consent are relevant to this report and require:

5. *The applicant shall ensure that reticulated sewer, gas, water and electricity is provided to all allotments.*

*REASON: To ensure that the development is serviced by a reticulated sewerage system. Section 4.15(1)(b) of the Environmental Planning and Assessment Act 1979, as amended.*

13. *The development (each lot) shall be serviced with electricity, water, gas and telecommunications and prior to the issue of subdivision certificate the following documents shall be submitted to Council to demonstrate that the requirements of the public utility services have been met:*

- i) *Essential Energy: Notification of Arrangement OR Certificate of Acceptance*
- ii) *Jemena Gas: Certificate of Acceptance*
- iii) *Golden Fields Water County Council: Certificate of Compliance*
- iv) *Relevant Telecommunications Authority: Notification of Arrangement OR Certificate of Acceptance*



*REASON: To ensure that the servicing requirements of public utility authorities have been met, to service the development. Section 4.15(1)(b) of the Environmental Planning and Assessment Act 1979, as amended.*



**Figure 1: Site Plan and Location of Gas Main**

### **Request**

The request from the applicants is to not provide gas to the allotments.

→ The reasoning for the request is outlined in the attached letter from the applicants. **Attachment No. HS2**

In essence, the rationale for the request is:

- Many NSW Councils are no longer requiring the provision of gas to service allotments as gas is a limited resource and is no longer being used or promoted as a sustainable energy source.

### **Considerations**

Council has required for all subdivision applications where gas is available or in close proximity, for such a service to be connected to allotments.

Good governance and the equitable application of planning controls warrants the consistent application of controls/requirements to all developments. Council have required this as a condition of approval on previous DA's where gas is available close and this allows any purchaser of property to know that all infrastructure services are available to the lot.

Alternatively, it is also noted that from a sustainability perspective the use of gas as a sustainable energy source may indeed no longer be a 'good' planning outcome. Victoria has recently banned the use of natural gas for any new buildings and there have been discussions in State Government and the LGNSW conference to consider following this position.

This issue is really a matter of policy discussion and whatever the decision, this will require a re-set of our current policies. There is the conflicting

consideration of gas services being a better alternative to wood heaters, (from a health perspective and habitat reduction), but the current thinking that reverse cycle (electrical/solar) is a better environmental consideration than gas – but not everyone has solar and heating requirements in Winter are predominately a night time requirement.

Council has not supported previous requests, however if Council supports the request, it would be strongly recommended that Councils Development Control Plan be amended to remove the requirement for the provision of gas to service any future development.

### **Financial Implications**

Nil.

### **Consultation**

Internal discussion has occurred with relevant Council staff who also note the move by respective State Governments to discontinue the requirement for gas services to be provided in new subdivisions. It is noted that the site is a brownfield site and that gas infrastructure is located in close proximity to the site.

### **Recommendation**

That Council:

- 1) Consider and determine the request to remove the requirement to provide gas to service the development; and
- 2) If Council approves the request, undertake actions at a Policy level and amend the Coolamon Development Control Plan to capture the change in policy provision relating to gas infrastructure and the servicing of new development.

**RESOLVED on the motion of Clr McKinnon and seconded by Clr Perkin that Council maintain the current Council policy and conditions of consent and require that gas be provided to both properties.** 43/03/2024

*The Mayor called for a division*

*Those voting in favour of the motion: All Present.*

*Those voting against/abstained the motion: Nil*

**HS3) DEVELOPMENT APPLICATION 2023/72 SUBDIVISION OF 1 LOT INTO 7 LOTS – RESIDENTIAL PURPOSES (DA 2023/72)**

<b>Applicant</b>	Luen Ryan on behalf of Wagga Surveyors
<b>Owner</b>	ARP Property Group Pty Ltd
<b>Development Cost</b>	\$120,000.00
<b>Development Description</b>	Subdivision of 1 lot into 7 lots for residential purposes
<b>Amended Development Application Description</b>	Not applicable.

**Key Considerations**

- The subdivision is permitted in the RU5 (Village) Zone with Council consent.
- The Development does not comply with the required minimum lot frontage for one of the proposed allotments – identified in Section 19.2 'General Requirements' of the Coolamon Development Control Plan 2015 (CDCP 2015).

**Assessment**

**Criteria for the Development Application Report**

**Determination Body Reason**

The application has been referred to Council for determination as the development does not comply with Councils minimum lot frontage requirements for proposed lot 30. The minimum lot frontage required under Section 19.2 of the CDCP 2015 is 20 metres and proposed lot 30 proposes a lot frontage of 18.95 metres, a deviation of 0.105 metres in length.

**Consultation**

The development was notified for a period of 14 Days (5th of December 2023 – 19th December 2023).

No submissions were received in relation to the proposed development.

### Reasons for Approval (Summary)

The applicant has provided the following justification for the proposed deviation to the minimum lot frontage requirement:

- The proposed deviation is 0.105 metres in length and will have no noticeable effect on the streetscape or subdivision pattern from a lot frontage perspective.

Council's assessment has identified that:

- There will be no adverse streetscape impacts created if the development is approved and as such a recommendation of approval is provided to Council.
- The development is permitted with consent in the RU5 Village Zone.
- It is considered that impacts identified during the assessment process are acceptable and can be addressed via conditions of development consent.
- It is considered that the potential benefits of the proposed development will outweigh any potential negative impacts associated with subject approval.
- It is considered that the proposed development has the potential to positively contribute to the social and economic viability of the locality.
- The development complies with the requirements of the Environmental Planning and Assessment Act 1979 and will not compromise the outcomes sought for the Coolamon Local Environmental Plan 2011 and Coolamon Development Control Plan 2015.

### Site Location

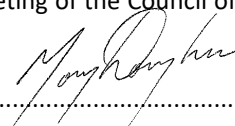
The site is located at 48 Iverach Street South, Coolamon (Lot 4, DP 1259224) and incorporates a 100m frontage to Iverach Street South and an approximate 80m frontage to Logan Street.

The subject land encompasses an area of approximately 8,036m<sup>2</sup>. The site is in the township of Coolamon located south of Canola Way and west of Cowabbie Street.

There are several trees over the existing lot and no removal of any trees is proposed as part of the subdivision.

.....

MAYOR



.....GENERAL MANAGER.

There is an existing 4 bedroom house and associated outbuildings which will be located on proposed lot 32.

There is an existing shed located across the boundary of proposed lots 31 and 32 which will be removed as part of this application.

There is an existing easement to drain sewage 3 wide vide DP 1259224, over the existing subject lot, denoted as 'S' on the development application sketch. The developer proposes to release this easement and create a new easement to drain sewage 3 wide as part of this subdivision, and which is shown as "E" in images 1 and 3.

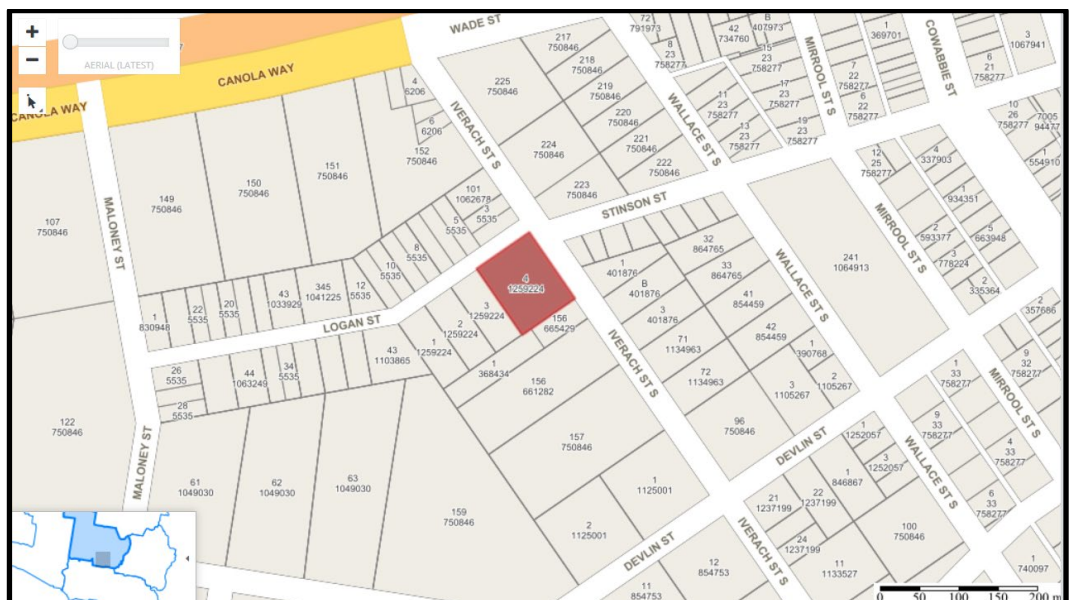
The new proposed easement would burden proposed lots 29 and 31. Proposed lot 31 is a battle-axe lot with access off a 5m frontage to Iverach St South.

The site is not identified as being flood prone or bushfire prone according to available public records.

The site is zoned RU5 Village under the provisions of the Coolamon Local Environmental Plan 2011 (CLEP) with a minimum lot size of 800sqm. Adjoining lots are also zoned RU5 Village.

The site can serviced by sewer, water, electricity, telecommunications and gas.

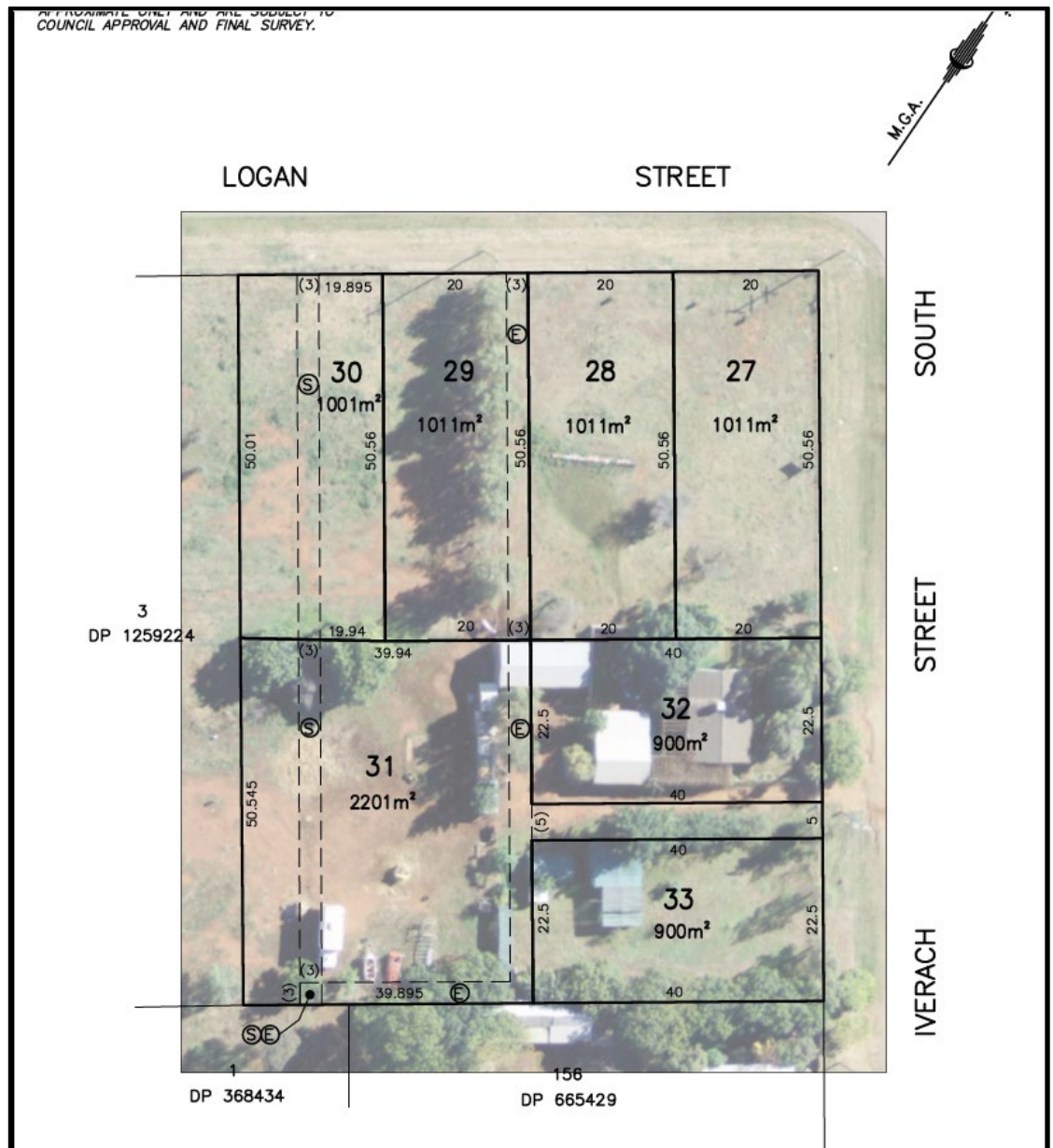
Diagram: Site and Locality Plan:



..... MAYOR

*[Signature]*  
.....GENERAL MANAGER.

**Proposed Plan of Subdivision:**



**Policy**

- Coolamon Local Environmental Plan 2011
- Coolamon Development Control Plan 2015

**Quadruple Bottom Line Analysis**

For a complete analysis of the governance, social, environmental and economic considerations please refer to s4.15 Report, attached.

..... MAYOR

*Mary Houghan*  
.....GENERAL MANAGER.

### **Risk Management Issues from the Council**

Refusal of the application on unjustified grounds or approval of the application without adequate statutory planning or impact considerations may result in an appeal process in the Land and Environment Court which will have to be defended by Council.

### **Internal / External Consultation**

See the Section 4.15 Evaluation report for full details of all consultation.

### **→ Attachments**

- a. Section 4.15 Assessment Report **Attachment No. HS3.1**
- b. Plans of Subdivision **Attachment No. HS3.2**
- c. Concept Civil Works Plans **Attachment No. HS3.3**
- d. Statement of Environmental Effects **Attachment No. HS3.4**

### Recommendation

That Council approve Development Application 2023/72 for a Subdivision of 1 allotment into 7 for residential purposes located at 48 Iverach Street, Coolamon (Lot 4, DP 1259224), subject to the conditions listed in the attached 4.15 Evaluation Report.

**RESOLVED on the motion of Clr Maslin and seconded by Clr MckInnon that Council approve Development Application 2023/72 for a Subdivision of 1 allotment into 7 for residential purposes located at 48 Iverach Street, Coolamon (Lot 4, DP 1259224), subject to the conditions listed in the attached 4.15 Evaluation Report.** **44/03/2024**

## **6) MINUTES OF THE AUDIT, RISK & IMPROVEMENT COMMITTEE MEETING HELD 10TH NOVEMBER 2023**

**RESOLVED on the motion of Clr Maslin and seconded by Clr Perkin that the Recommendations of the Audit, Risk & Improvement Committee Meeting Held 10th November 2023 be adopted.** **45/03/2024**

**7) REPORTS: DELEGATES/MAYOR/COUNCILLORS**

1. Clr McCann

- Attended the Seniors Week celebrations including Ganmain dinner. Thanks for the hospitality. Harry McDougall and Barrie Logan recognised with the Seniors Local Achievement Awards.
- Government enquiry into Regional Crime has just been announced.
- Council were advised at the Community Police meeting that the positions at Ganmain and Ardlethan will be filled shortly.
- Held a meeting with Local Government Minister Hoening with other REROC Members.

2. Clr McKinnon

- Could we use Citizen of the Year for other things during year.
- Matong school visit
- Bottle show was successful but received negative feedback about the Caravan Park Operators – Council staff to investigate

3. Clr Maslin

- Didn't personally attend the Ardlethan Picnic races but good to see young ones get in and clean up after the races.

4. Clr Hatty

- Noted the letter from Jacqui Collins and wanted to express her thanks for the work Jacqui did for the communities

5. Clr Perkin

- Two different people have made comments to him about the Coolamon Caravan Park contractors and the disappointing image this creates for the town.

Next Meeting: 18<sup>th</sup> April 2024.

***Meeting Closed at 4.37 pm.***

Confirmed and signed during the Meeting held this 18<sup>th</sup> day of April 2024.

.....  
**MAYOR**



**BUSINESS:**

- 1) Apologies.
- 2) Confirmation of Minutes (5 July 2023)
- 3) Matters Arising from previous Minutes
- 4) External Audit
- 5) Internal Audit
- 6) Risk Management
- 7) Notification of Incidents of Fraud or Investigation involving Coolamon Shire Council
- 8) General Business
- 9) Next Meeting

**PRESENT:** G Baker (Bland Shire Council) and A Balind (Bland Shire Council), Clr K Maslin & Clr B Hutcheon.

**STAFF:** T Donoghue, General Manager  
C Armstrong, Executive Manager, Corporate & Community Services

**EXTERNAL AUDIT:** J Gilbert – Crowe (audio/visual)

**INTERNAL AUDIT:** S Bunting - Morrison Low (audio/visual)

**APOLOGIES :** Clr A White

1) **APOLOGIES**

**RECOMMENDED on the motion of A Balind and seconded by Clr K Maslin that the apology of Clr A White be accepted.**

2) **CONFIRMATION OF MINUTES (5 JULY 2023)**

**Recommendation**

**RECOMMENDED on the motion of A Balind and seconded by Clr B Hutcheon that the Minutes of the Meeting held 13 July 2022 as circulated be confirmed and adopted.**

3) **MATTERS ARISING FROM MINUTES (5 JULY 2023)**

Nil

4) **EXTERNAL AUDIT**

J Gilbert gave a verbal report presenting the Independent Auditor Report, Report on the Conduct of the Audit and the Final Management Letter for the year ended 30 June 2023. The outstanding issues highlighted in the Final Management Letter were the non-recognition of rural fire service fire fighting equipment and ICT governance and two new issues were identified being Corporate Government – BCP & Crisis Management and revaluation of sewer assets.

**RECOMMENDED on the motion of A Balind and Clr B Hutcheon that the ARIC note the External Audit reports for the year ended 30 June 2023.**

**5) INTERNAL AUDIT**

a. Current Internal Audit Topic

i. Integrated Planning & Reporting

S Bunting from Morrison Low spoke on the Integrated Planning and Reporting (IP&R) Process Audit and responses by Management were offered in the Report on Actions since last meeting.

b. Report on Actions taken since last meeting.

C Armstrong spoke to the report on the status of the recommendations relating to previous audits.

**RECOMMENDED on the motion of A Balind and Clr K Maslin that the ARIC note the progress in the Report on Actions and specifically the recommendations and management responses relating to the Integrated Planning & Reporting audit.**

**6) RISK MANAGEMENT**

T Donoghue presented the results from the 2022 CIP Self Assessment undertaken by Statewide Mutual on Building Assets, Playgrounds and Business Continuity. Council staff will now be tasked with addressing any deficiencies identified in strategy, procedure, resourcing, system and documentation for each area.

**7) NOTIFICATION OF INCIDENTS OF FRAUD OR INVESTIGATIONS INVOLVING COOLAMON SHIRE COUNCIL**

a. Incidents of Fraud  
Nil reported.

b. NSW Ombudsman's Reports  
Nil reported.

c. ICAC Enquiries involving Coolamon Shire Council  
Nil reported.

d. Office of Local Government  
Nil reported.

**8) NEXT MEETING**

The next meeting of the Audit, Risk & Improvement Committee is scheduled for Wednesday 6 March 2023 at 10.00am.

***Meeting closed at 11.25am.***

# ATTACHMENTS FOR THE MEETING HELD 21<sup>ST</sup> MARCH, 2024

## ITEMS DISTRIBUTED WITH THE AGENDA

### AGENDA A

#### 1) ACTIVITY REPORTS

- 1) Operating Statistics of the Coolamon Shire Library for February 2024.
  - 2) Community Development Officer's Report for February 2024.
  - 3) Tourism & Business Development Officer's Report for February 2024.
  - 4) Road Safety Officer's Report for February 2024.
  - 5) Allawah Community Care Report for February 2024.
- Refer Correspondence Item (1a).

#### 2) INFORMATION PAPERS:

- 1) Draft Minutes of the Advance Marrar Committee Meeting held 19th February 2024.
  - 2) Minutes of the Advance Ganmain Committee Meeting held 7th February 2024.
  - 3) Draft Minutes of the REROC Board Meeting held 23rd February 2024.
  - 4) Minutes of the Coolamon & District History Group Meeting held 24th February 2024.
- Refer Correspondence Item (2a).

### AGENDA B

Correspondence from Steph Cooke MP, "Concerns regarding immigrant children accessing Public Education".  
Refer Correspondence Item (1b)

- GM1) A copy of the agenda for the Coolamon Shire Community Tour held on 29<sup>th</sup> February 2024. Refer General Manager's Report (GM1), [File No. P.11-01].
- GM2) A copy of the timeline for Australia Day Ceremonies with important community milestones. Refer General Manager's Report (GM2), [File No. A.13-018].
- GM3) A copy of the correspondence received from Transport for NSW regarding speed zone variations. Refer General Manager's Report (GM3), [File No. R.09-03].
- GM4) A copy of the submission presented to the Special Commission Inquiry into Healthcare Funding. Refer General Manager's Report (GM4), [File No. H.03-01].
- GM5) Public Accounts Committee, Term of Reference – Enquiry into Rural Fire Service (RFS). Refer General Manager's Report (GM5), [F.03-11, SC459].
- GM6) Correspondence from Mr. Scott Mudd proposing the establishment of an Advance Coolamon Section 355 Committee. Refer General Manager's Report (GM6), [C.09-01, SC113].

- CS3) A copy of the Amended Sick Leave Policy. Refer General Manager's Report (CS3), [File No. P.12-01].
- ES5) A list identifying works. Refer General Manager's Report (ES5), [File No. R.07-11].
- ES6) Additional works list for future consideration. Refer General Manager's Report (ES6), [File No. F.02-02].
- ES7) A copy of the 2024/2025 Council Rural Load Roads Capital Works Reseal Program. Refer General Manager's Report (ES7).
- ES8) A spreadsheet identifying priority Capital Works on Council's unsealed network. Refer General Manager's Report (ES8).
- ES9) A copy of priority works for the 2024/2025 Urban Reseal Program. Refer General Manager's Report (ES9), [File No. F.02-02].
- ES10) A spreadsheet identifying priority 2024/2025 Town Works. Refer General Manager's Report (ES10), [F.02-02, SC178].
- ES11) A report detailing the replacement items proposed for the forthcoming year. Refer General manager's Report (ES11).
- HS2) Correspondence from an applicant requesting a variation of the Conditions of Development Consent. Refer General Manager's Report (HS2), [DA2023/38].
- HS3) Development Application supporting documents. Refer General Manager's report (HS3), [DA2023/72].
1. Section 4.15 Assessment Report
  2. Plans of Subdivision
  3. Concept Civil Works Plans
  4. Statement of Environmental Effects

## APPENDIX 1 – Adopted Policy March 2024



### SICK LEAVE POLICY

Date Adopted	<b>21<sup>st</sup> March 2024</b>		
Council Minute	<b>32/03/2024</b>		
Version	<b>Version 4</b>		
Policy Responsibility	<b>Corporate &amp; Community Services</b>		
Review Timeframe	<b>Every 4 years</b>		
Last Review Date	<b>March 2024</b>	Next Scheduled Review	<b>March 2027</b>

#### OBJECTIVE

To provide to Staff a benefit, outside of the conditions of the award system, that if, while a current employee, they suffer death from illness or misadventure then their estate will receive the benefit of a portion of their accumulated sick leave at the time of death.

#### GENERAL

Accumulated sick leave shall be paid at the current rate of pay for that particular employee upon termination of the employee's services with the Coolamon Shire Council when that termination is by reason of death from illness or misadventure.

Payment is limited to the remaining sick leave capped at 13 weeks or to retirement age in accordance with relevant legislation and shall not be payable if the death arises out of or in the course of employment such that it is compensable under the *Workers Compensation Act 1987 (NSW)*.

#### REVIEW

This policy may be reviewed at any time or as required in the event of legislative changes. Unless otherwise required the policy will be reviewed at least once during a term of Council.

**Version 4 Adopted:** Council Meeting held 21 March 2024 (Minute No. 32/03/2024)  
**Version 3 Adopted:** Council Meeting held 20 July 2023 (Minute No. 109/07/2023)  
**Version 2 Re-Adopted:** Council Meeting 19 May 2022 (Minute No 90/05/2022)  
**Version 2 Re-adopted:** Council Meeting held 21 June 2018 (Minute No. 121/06/2018)  
**Version 2 Adopted:** Council Meeting held 16 May 2013 (Minute No. 117/05/2013)  
**Version 1 Adopted:** Council Meeting held 14 September 2005 (Minute No. 373/9/2005)